

MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS OF THE BRISTOL COUNTY WATER AUTHORITY

Wednesday, October 13, 2010

450 Child Street, Warren Office, Warren, RI

Pursuant to proper notice, the regular meeting of the Board of Directors of the Bristol County Water Authority was called to order by Chairman Jannitto at 6:00 pm, 450 Child Street, Warren Office, Warren, Rhode Island. Executive Director Pasquale DeLise, Legal Counsel Mr. Joseph Whelan and the following Directors were in attendance at the commencement of the meeting:

David Dugan, William Gosselin, John Jannitto, Allan Klepper, Lloyd Matsumoto, Frank Nencka, Joseph Rego, Frank Sylvia

Director Absent: John McElroy

HOUSEKEEPING

Minutes of the following meeting were reviewed.

Director Rego made a change to the minutes.

Upon a motion duly made and seconded, it was

VOTED: That the minutes of the Board Meeting of September 15, 2010, be approved as amended.

Motion passed unanimously.

Upon a motion duly made and seconded, it was

VOTED: That the Sealed Executive Session Minutes of the Board Meeting of August 11, 2010, be approved.

Motion passed unanimously.

PUBLIC RELATIONS/PERSONNEL COMMITTEE

Director Gosselin reported:

Old Business

1. Recent Correspondence from Attorney L. Schneider (Executive Session _ RIGL 42-46-5 „» B), The Board voted to go into Executive Session under RIGL 42-46-5 „» B to discuss this item. Upon a motion duly made and seconded, it was

VOTED: To go into Executive Session under RIGL 42-46-5 „» B to discuss recent correspondence from Attorney Schneider.

All presented voted Aye.

The Board entered Executive Session at 6:08 pm.

The Board returned to open meeting at 6:18 pm.

- 2. Pension Plan Investment Limits (at the Request of Director Matsumoto), Committee requests this item off agenda.**
- 3. Recent Correspondence from Director Gosselin Concerning the Pension Plan of the Employees of BCWA, no news at this time.**
- 4. Recent Tri-Town Meeting Concerning BCWA Operational Review, Executive Director DeLise stated that the RFP has been advertised.**
- 5. Staff Employee Salary Review, Committee requests item to be kept on agenda for future discussion.**

New Business

- 1. 2011 Poster Calendar, Committee recommends approval as presented. Upon a motion duly made and seconded, it was**

VOTED: To award 136 Express of Bristol, RI at a price of \$1,095.00 for 200 calendars.

Motion passed unanimously.

- 2. Policy for Customer Complaint, Committee requests Staff to**

present a draft policy and past-practice at November meetings.

3. Pension Plan Workshop, At the request of Director Klepper. Director Klepper stated that more information is needed on the annuity payout. BCWA's plan should be compared to other plans in the State. A workshop should be held with Mr. Robert Bostian, questions should be given to him prior to the workshop.

The consensus of the Board was to schedule the workshop with Mr. Bostian.

AUDIT FINANCE

Director Sylvia reported:

New Business

1. Meter Replacement Program Update, Mr. Webster Goodwin, Manager of MIS and Accounting stated that 28 meters had been installed in September.

2. Legal Costs Update, item to stay on agenda.

3. RICWFA Recap, item to stay on agenda.

4. Rate Structure Revisited, Committee requests that Staff prepare a sample worksheet at November meetings. BCWA rate increase potentially parallel and as a result of Providence rate increases.

5. Water Allocation Regulations, no news at this time.

New Business

1. Quarterly Charge-Offs, Committee recommends approval as presented. Upon a motion duly made and seconded, it was

VOTED: To approve charge-offs in the amount of \$6,072.00, as presented.

The Chair recognized Mr. Webster Goodwin who stated that he would like to commend Mr. Joseph Granata, Commercial Department and Customer Service for keeping this number down. They all work very hard to keep this number down.

Director Sylvia stated that the Board appreciates Webber's comments regarding the staff.

Motion passed unanimously.

Engineering

Director Rego reported:

Old Business

1. Water Treatment Plant Project Update, Executive Director DeLise stated that a teleconference was held with Legal Counsel Ms. Sandra Mack and Chairman John Jannitto. The strategy is to obtain an answer from Rehoboth. Correspondence has been sent to Rehoboth

for a license application. If the application is refused, BCWA will rehab the Shad in our easements.

2. Construction Progress Reports, Assistant Engineer, Mr. Richard Fennessy stated that Amstar is blasting and priming the inside first of the Bay View Tank. A lot of structural repairs are needed.

3. East Providence Emergency Pump Station ¶ Executive Director DeLise stated that a meeting will be held Friday with CDM for a list of options for getting water from East Providence. This is an important study and I will put in a request from RIWRB to a 25% refund for this work.

Director Sylvia questioned how BCWA will pay their \$10,000 and legal fees for the RFP Audit. Information should be presented at the November meetings.

4. Anawan Reservoir Spillway ¶ No news at this time.

5. Recent Correspondence Concerning Rehoboth Water District (Executive Session), no news at this time.

BCWA in the News ¶ Executive Director DeLise ¶ Concerning Director Klepper's response to Barrington Councilman Mr. Brenner. The anatomy of BCWA has changed.

Chairman Jannitto stated that he is disappointed in the Town Councils that they do not grasp what is going on here. We have to get them to understand.

Director Sylvia commended Chairman Jannitto on his article in the Bristol Phoenix.

NEXT STEPS

- 1. Audit Finance Committee Meeting, Wednesday, November 3, 2010, 5:15 p.m., Warren Office, Boardroom, 450 Child Street.**
- 2. Engineering Committee Meeting, Wednesday, November 3, 2010, 5:20 p.m., Warren Office, Boardroom, 450 Child Street.**
- 3. Personnel/Retirement Committee Meeting, Wednesday November 3, 2010, 5:25 p.m., Warren Office, Boardroom, 450 Child Street.**
- 4. Board of Directors Monthly Meeting, Wednesday, November 10, 2010, 6:00 p.m., Warren Office, Boardroom, 450 Child Street.**

The Chairman made the following motion, which was duly seconded

MOTION: To accept the dates for the November meetings.

Motion passed unanimously.

The Chairman made the following motion, which was duly seconded

MOTION: To adjourn the meeting.

Motion passed unanimously.

There being no further business, the meeting was adjourned at 7:10 pm.

John L. McElroy, Jr.

Secretary